



Prop Wash!



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News and Information from
ADOT-MPD-Aeronautics Group

Double-Check Your Mileage Rates!

ADOT does not restrict the terms and rates by which airport sponsors reimburse their employees and consultants for mileage and other grant-related travel expenses. However, the rates that ADOT can reimburse to the airport sponsor are governed by the grant agreement. Per the State Travel Policy (referenced in the agreement), mileage is reimbursed at \$.445 per mile. Use of an improper mileage rate is one of the top five reasons we have to return GRRs to sponsors for revisions. If your rates exceed ADOT's, please make adjustments before submitting your GRR.

Aviation Fund & Grant Reimbursements

CURRENT FUND BALANCE:

\$ 26.6 M (10/1/13)

\$ 31.1 M (1/1/14)

ACTIVE & PENDING

GRANTS:

234 GRANTS (10/1/13)

240 GRANTS (1/1/14)

OBLIGATIONS TOTAL:

\$ 41.5 M (10/1/13)

\$ 42.8 M (1/1/14)

GRRs PAID TO AIRPORTS:

132 PAYMENTS

\$ 2.5 M TO AIRPORTS
(10/1/13)

99 PAYMENTS

\$ 4.4 M TO AIRPORTS
(1/1/14)

Draft ACIP Complete!

Aeronautics has completed its review of grant request submittals by 60 Arizona airports. The proposed five-year Program is comprised of 709 requested State-Local and Federal Match Grants.

The total anticipated five-year funding for State-Local Grants is \$73.7 million, a 15% increase from the last ACIP. Total State-Local requests were approximately \$140 million.

Aeronautics has earmarked \$22.5 million to support Federal Match Grants during the five years, enough for \$503 million of FAA grants. Total FAA requests submitted through the Aeronautics website amounted to approximately \$868 million. Total approved FAA funding for Arizona has ranged from \$55 to \$90 million annually in recent years.

Five tribal airports sought one or more State-Local Grants, a first for the Program. Four of the five have at least one

project funded in the final draft.

Aeronautics has reaffirmed its commitment to APMS, with over \$34 million programmed. Specific projects have not been identified for 2019, but \$5 million is allocated as a placeholder.

The grand total of all projects and programs — state and federal, funded and unfunded — was \$1.16 billion.

The preparation of the Program is an enormous annual task for Aeronautics staff, requiring the review of thousands of pages of technical and financial data; hundreds of phone calls with consultants, planners, engineers, and local officials; and inevitably no small number of tense discussions, all while juggling the usual year-round responsibilities. And as a cherry on top, the Program work was substantially accomplished this year while Aeronautics was short-staffed. Congratulations to Holly, Kenn, and Scott for a job well done!

No Extra Points for Neatness!!

Recently we've received a number of grant offers back from sponsors that were not the same physical copies we'd sent out. The paper was subtly different, the print quality didn't quite match our machine, and, most telling of all, the data entered by the sponsor was seamlessly presented in the same font as the document, laser-perfect. Sponsors confirmed that they had scanned the agreements and then used a high-end Adobe product to enter the required data before reprinting. Unfortunately, the same technology that enables this slick presentation can also be used to doctor grant language. When grants come back to us that aren't the physical copies we sent out, we have a fiduciary responsibility to verify the integrity of the agreement, which requires word by word proofing of the entire document. Handwritten or manually typed entries are the best practice.

ADOT



Message From Mike

Aeronautics has completed its annual “Airport Capital Improvement Program” development effort which will be taken to the State Transportation Board in February to accept the Draft Plan and set the public hearing schedules. As you all know, we started in June of 2013 by collaborating with the FAA and all of you to discuss each airport’s needs during the Airport Planning meetings.

Overall totals from the 60 airports requesting funding for the five-year period is \$1,161,697,000 for 709 projects over the five-year period. Yes, that’s over \$1 billion. From these projects we identify the requests for State Grants and meticulously prioritize them. Over 200 projects were requested for State-Local funding, totaling \$140 million. We are preparing to recommend to the STB that 181 State Grant projects for \$74 million be approved over the next five years, with 63 projects worth \$16 million in FY 2015. We will also recommend \$4.5 million per year for FAA Matching Grants, approximately \$7 million per year for APMS, \$2 million for loans and \$2 million for State planning projects.

Aeronautics staff accomplished much of this year’s ACIP process with a position vacant. However, we’re preparing to welcome a new staff member on February 3rd, when Jennifer Grunest will be joining us from Oregon as our third Grants Manager. Her background includes work at San Jose International, the Santa Clara County airports, Monterey Airport, and San Francisco International. One of her first tasks will be to reach out to all of you to discuss this year’s APM schedule. Please help us by making her feel welcome in Arizona!

~ Michael Klein, A.A.E.

The following State Transportation Board (STB) Meetings have been scheduled:

- ⇒ **February 14, 2014**
Sierra Vista
- ⇒ **March 14, 2014**
Phoenix
- ⇒ **April 11, 2014**
Marana
- ⇒ **May 9, 2014**
Willcox
- ⇒ **June 13, 2014**
Flagstaff
- ⇒ **July 11, 2014**
Cottonwood
- ⇒ **August 8, 2014**
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Don’t Stand in the Way of the Prop Wash...

Please forward this issue to your staff with a message explaining that we’re happy to add them to the distribution list. They can email SDriver@azdot.gov.

Is there some aspect of ADOT Aeronautics’ programs, procedures, or policies that you’d like to know more about? Email the editor and let him know (same address).

ADOT

Grants 101 and 202, Back by Popular Demand

Aeronautics staff are working on revisions to the content of our “Grants 101” and “Grants 202” presentations, originally offered at AzAA conferences in 2008 and 2009, respectively. The many small updates include:

- Statutory changes that affect State grants
- Rewritten sections to better explain difficult topics
- Changes to better discredit popular misconceptions
- Additional emphasis on recurring issues and problems

Many of us are new to airport grants, or to Arizona, since the presentations were last offered. However, even those of us with a long history of working with Aeronautics grants have imperfect knowledge of certain facets of the process, particularly the ones we encounter the least frequently. We hope to see you when we present the new editions at the next AzAA Conference in Yuma this September.

APMS/APPP Update

AP Tech has sent the raw Pavement Condition Index (PCI) data for the visual pavement inspections to ADOT. We are sharing this data with the FAA for use in review of the ACIP. Non-destructive testing (NDT), a first for the program, is nearly complete and will be finished as soon as the equipment is repaired and returned to AZ. Each airport will receive notification of the scheduled visit. Please cooperate with the testing personnel and assist with airport access.

All of the 2012 projects are now complete save for final sponsor payments/refunds. Approximately 25% of 2013 projects are complete. The remainder of the 2013 projects have been advertised for construction and will be completed by the end of ADOT's current fiscal year (June 30, 2104.). We are in the process of selecting a new consultant; and the new consultant will contact airports to schedule construction as soon as possible once they are hired. The 2014 projects are all anticipated to be advertised for construction during the 2014 calendar year, with construction during FY 2014. We hope to be back on track by FY 2015.

The 2015 program has been tentatively established using the old PCI data. We expect to offer a total of over \$8 million of preservation work to nine airports. Those airports received opt-in letters and **must return them to ADOT by January 31st to participate in the program**. Joint Project Agreements will be distributed this winter, which ADOT also hopes will be expeditiously approved and returned with 10% payments. Delayed agreement acceptance and payments greatly limit construction schedule flexibility and affect all program participants. Consequently, ADOT strongly encourages all airports to act quickly if they've received an APPP offer.

As always, pavement management remains the responsibility of airport sponsors. ADOT's programs are only intended to help sponsors accomplish this, not to relieve sponsors of their obligation. The program is not funded by ADOT at a level to maintain 100% of Arizona's airfield pavements, so it is extremely important for airports to perform their own maintenance activities, including: sweeping, herbicide, crack sealing, patching, seal coating, etc... as well as planning capital projects with FAA or local funds to meet the proposed individual airport plan in the airport's pavement management report.

ADOT 2014 Airport of the Year

ADOT is seeking nominations for the 2014 ADOT Airport of the Year. Since 1999, ADOT Aeronautics has presented this award to the airports that embody excellence and set an example for the other airports in Arizona. Past winners have proven performance in 1)Community Relations, 2)Airport Management, 3)Airport Maintenance Activities, and 4)Innovative Activities and Programs.

Do you know of an airport that deserves recognition? Should your own airport be on the prestigious list of award recipients?

Check the ADOT website for nomination forms at: http://mpd.azdot.gov/MPD/Airport_Development/index.asp.

If you have questions, contact Kenn Potts at kpotts@azdot.gov.



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Aeronautics Adds Teleconferencing Technology

Large airport sponsors, the FAA, and most consultants have long had teleconferencing technology at their disposal to facilitate meeting participation by virtual attendees. Aeronautics is pleased to announce that we've caught up. For most meetings, Aeronautics has been making use of this technology only when other attendees have made it available. We'll now have the ability to make better use of everyone's time for additional meetings, particularly with small sponsors.

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APMs Are Coming Early This Year

ADOT and FAA have discussed to a stepped-up schedule for the Annual Planning Meetings for ADOT ACIP 2016/ FAA ACIP 2015. Last year's meetings took place from July through October. This year, we wish to accomplish all meetings from May through July. During the month of February, Aeronautics will contact each airport sponsor to discuss which month they prefer. ADOT and FAA will attempt to build a schedule that honors that preference. As always, good preparations are essential to a smooth and productive APM and, ultimately, a successful ACIP for your airport. It's important that the projects, and their priorities, discussed at the APM be as similar as possible to the Program submitted electronically late that year. Please begin considering your airports' needs early to ensure that you're well prepared.



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